



Protected Areas Network Fund

P.O. Box 6094, Koror Republic of Palau 96940

Phone: (680) 488-3863/1313

Email: info@palaupanfund.org | Website: www.palaupanfund.org

VACANCY: NATIONAL GRANTS OFFICER – PALAU

OPEN UNTIL FILLED

PANF_VA No. 01/2027

The Palau Protected Areas Network Fund (PAN Fund) is seeking a qualified National Grants Officer to support the implementation of the Small Grants Facility under the SAP029 Ecosystem-based Adaptation (EbA) Program, funded by the Green Climate Fund (GCF).

Duty Station: PAN Fund Office, Palau

Duration: November 2026 – Ongoing

Compensation: Commensurate with qualifications and experience.

Minimum Requirements:

- Bachelor's degree in Finance, Business Administration, Environmental Management, Development Studies, or a related field.
- At least three (3) years of experience in grants management, project administration, or financial oversight.
- Strong organizational, communication, and Microsoft Office skills.

For further information about the position and application requirements, please call 488-3863 or email Indeara Daniels at idaniels@palaupanfund.org.

Full Terms of Reference (TOR) can be found on our Facebook page (Palau Protected Areas Network) or on our website: www.palaupanfund.org.